SELF STUDY REPORT

FOR

2ⁿᵈ CYCLE OF ACCREDITATION

RAJEEV GANDHI GOVERNMENT POST GRADUATE COLLEGE AMBIKAPUR CHHATTISGARH

MANENDRAGARH ROAD AMBIKAPUR, SURGUJA, CHHATTISHGARH
497001
www.onlinesyst.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Rajeev Gandhi Government Post Graduate College, Ambikapur was established on 06 July 1960 in Kumar Palace Ambikapur with Degree Courses in all the three faculties – Arts, Science and Commerce and Law faculty with UG Programs started in 1973. Having completed twelve years of valuable service to higher education in the predominantly tribal area of then Madhya Pradesh, it was shifted in 1970 to its own government building and was granted the status of Post Graduate College in 1972 with Post Graduate courses in Hindi, English, History, Political Science, Sociology, Economics, Geography, Chemistry, Botany, Zoology, Mathematics, Commerce and Geology. The College aims to cater to the Higher Education needs of students hailing mostly from the marginalized tribal and deprived sections of the society and mould them into better citizens contributing constructively towards the achievement of national goals and cherishing the values of secularism and national harmony. The objective of the institution is to equip learners with the quality education in such a way that they are able to cope with the challenges and demands of the contemporary global society. The guiding principle of the College is to seek for academic excellence by effectively conducting curricular and co-curricular activities, to achieve all round development of personality of the learners and to attain social and communal harmony in accordance with the cherished ideals of the Indian State.

Vision

"Education for total emancipation of human being"

The College strives to exert all its resources to mould and motivate the students hailing mostly from underprivileged sections of society, viz., Scheduled Caste, Scheduled Tribe and Minority to be better individuals and human beings and groom them to contribute constructively towards achieving the national goals by upholding the values of secularism, social commitment and global harmony. We have a very clear vision that the students going out of our campus should be morally strong, dedicated to nation and humanity as a whole and highly efficient at work. We further aim at moulding the learners who are academically accomplished, morally upright, emotionally calm and quiet, rooted in the social ethics, with determination to uphold and champion for the cause of justice, peace, harmony and development.

Mission

We are determined to impart quality education and exposure to global access to students to enable them to cope with the latest global development being equipped with latest innovative techniques and practices. We firmly believe that the quality education alone is the measure to uplift the students of under privileged section of society and we strive to cater meaningful education to all the students of tribal populated area.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- ACollege with UG and PG courses with multi faculty and co -education
- P G courses run under autonomous scheme.
- Internal evaluation is in place under continuous comrehensive evaluation scheme.
- CBCS is adopted in PG courses.
- Strict adherence to the acedemic calender.
- Sound infrastructure.
- IQAC is functional.
- NCC,NSS and YRC are functional.
- Efficient and research oriented faculties.
- Approved research centres of the university.
- Leadership traits are imbibed by the students through NCC and active student council.

Institutional Weakness

- Posts of regular teachers are vacant.
- Inadequate labs, lack of modern physical infrastructure of lab.
- Slow learners from rural background, poor communication skill in English.
- Lack of modern and multifunctional equipments.
- Inappropriate ratio of teachers and students.
- student- computer ratio is high.
- Limited allocation of funds for research.
- Lack of corporate and industrial visit for campus recruitment programme.

Institutional Opportunity

- Regular teachers are being appointed through PSC by the State Govt.
- Modernisation of labs and procurement of modern equipments is under process through RUSA funding.
- Proposal for the sanction of additional posts of teachers has been sent to the state government.
- Funds to avail more computers is being made avilable under RUSA scheme.
- Funds for research is mobilised through other government and non- government agencies.

Institutional Challenge

- To cater to very high demand-ratio of the applicants seeking admission.
- Improvement in English communication skills of students.

- Students progression in Higher education is poor.
- Promoting creativity and innovative spirit among students.
- Research funding through research projects due to nonsanctionning by the UGC.
- Very high drop out ratio in the courses having no practical subjects or in the courses which could be undertaken as private studies for the university exams.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being an autonomous college at the Post Graduate level of courses and programmes , this institution designs the curricula for PG classes which are conducted here. The total number of PG programmes under the autonomous system at present is fifteen . One PG programme (L.L.M) following the affiliating university curricullum.

The curricula designed by our Autonomous Cell have multiple relevance and come under regular periodic revision and updation resulting into their being more and more useful in terms of content richness and relevance.

Employment oriented and skill based courses form the integral part of all the PG programmes, as under the CBCS curriculum framework the students have a compulsory option to choose one paper which focuses on the enhancement of employability of the students through strengthening their various skills.

Teaching-learning and Evaluation

The college abides by all the rules and policies laid down by the UGC and State Government of Chhattisgarh and the parent University regarding admission i.e. reservation policies, admission process, eligibility, criterion, wastage etc . The admission in the college has been processed online, the transparency since last four years.

The college ensures fair admissions through admission committees that all the rules, regulations and provisions laid down by the department of Higher Education, Government of Chhattisgarh are followed. The admission is provided after careful scrutiny of credentials and testimonials by the members of the concerned admission committee after paying the fees by the students seeking admission in the stipulated time. If he fails to pay the fees, the candidates from the waiting list of the same category are entertained.

After the admission is over, the learning capacity of the student is assessed through comprehensive questions, quiz unit tests by the concerned teachers of the department and the slow learners are coached in remedial coaching in extra classes and they are also encouraged to consult the teachers in the departments to enable them to come in the mainstream.

The college has 50 full time teachers against the sanctioned post of 73 (11 professors and 62 assistant professors). Out of them 28 have Ph. D. degree, 11 M. Phil and 12 are NET / SET qualified. All are well qualified, use computer technology for effective teaching with LMS and E- learning resources. They are research oriented, regularly attending seminars, workshops, conferences and symposia, perusing MRP ,

presenting and publishing research papers and books. CBCS courses have been adopted under autonomous scheme. Experiment, participative and problem solving methodologies are used for enhancing learning experiences.

The college undertakes continuous comprehensive evaluation process (internal evaluation) for P.G. programmes scheduled by autonomous section of the colleges Whereas at U G level the college organizes quarterly and half yearly examinations at its own level and university conducts annual examination. Unit test and comprehensive tests, quiz are conducted by the concerned teachers also at U G level

Research, Innovations and Extension

The institution has a well defined policy for promotion of research and is displayed on the institutional website. The college has mandatorily provisioned in its syllabi under Choice Based Credit. The college has a centralized research committee comprising of all PG heads and presided by the principal of the college. This committee takes responsibility of making policies regarding research and monitors the ongoing research work, provides the valuable suggestion and encouragement to the newly recruited faculty members regarding preparation of minor research projects and the state and national funding agencies . The department organizes pre-submission presentation and viva - voce for the Semester 4 students pursuing dissertation and Research scholars pursuing Ph.D degree . The college has twelve research centers recognized by the parent University where the process of admission in under process. More than 20 % teachers of the college are recognized guides. RGGPG College being a govt. institution does not have any fund to mobilize and sanction financial aid to pursue the project work or related activity. Therefore we have to depend on govt. agencies like UGC, ICSR , CGCOST for such activities . The college is situated in a remote tribal area with no corporate sector. The college has received very nominal financial assistance from banks to organize seminar/workshops.

Infrastructure and Learning Resources

The institution has 28 spacious, well cross ventilated class rooms equipped with green boards, blackboards. podiums and adequate seating facilities for learners.The College has 05 classrooms with LCD projectors for IT enabled teaching and learning. Besides, the IT facilities available in the departments, the college has set up two centralized with 50 computers having internal connectivity and UPS online services, which serves for the needs in practical of BCA, DCA,PGDCA .The college has a semi- automated centralized library with 98000 books with different category like reference books, text books, titles and various subjects among which the PG level books, journals have been transferred to the P.G departmental libraries. The college also subscribes INFLIBNET N-list , having E-learning resources, E-journals, E- pathshaala, E- shodhgranth etc. The college has a large and spacious campus serves the purpose of adequate facilities for sports, indoor and outdoor games , gymnasium etc. Among them, the hand ball ground, basketball ground,hockey stadium, football and cricket ground, volleyball court, twiquando stadium ,a pewar block filled track around the playground with plantation which is utilizes for morning and evening walk by the people in the locality. The college has a helipad and a large stage where diginatories like CM . ministers and higher officials land the helicopter and the ground is utilized for public meetings and functions.

The college has two auditoriums old and new. New auditorium is 650 seater, well equipped which is utilized for cultural activities, functions of district administration. Physcal, academic , support facilities – laboratories ,

library, computers and classrooms etc are maintained by janbhagidari funds and PD funds , whereas the sports facilities are maintained by amalgamated funds of college , in case if necessary janbhagidari funds maybe utilized for the purpose . The college has 50 seater E-seminar hall and a separate exam control hall. . The college also has a 100 seater boys hostel and 50 seater under construction womens hostel. The college also provides purified drinking water to the students and staff through water coolers available for the same. Power supplied is backed up with the help of a grand generator and solar power plant of 10 KW capacity.

Student Support and Progression

The college has evolved the mechanism to provide the assistance to new comer students seeking admission or to come for any other work. All the information regarding admission procedure, available seats, and admission committee assigned to look after admission, fee counters and fees is mentioned in the college prospectus. Besides, all the information process and other information are uploaded on the college website.

In the beginning of the session the college organizes induction programme, in which the students are made to get acquaint with all the functionaries of the college, amenities available here, and the process to avail those facilities, enable them to acquire meaningful experiences for learning at the campus and facilitate their holistic development and progression. The college career guidance/ counseling cell organizes a workshop every year to help the students to know about the job opportunities, where to get the information, how to prepare for , when will the wants be published and to apply, what are the syllabus , how to prepare and where the material are available. The needy students with learning difficulties may directly consult the concerned department of the college with their queries or problems where they are sort out by concerned head of department and the concerned subject teachers who properly redress their grievances and provide effective remedies. The college has about more than 60% students belonging to ST category and ST/SC/OBC (non creamy layer) minorities and single girl child are benefitted with the state/ central government scholarship policy. The needy students who do not get any scholarship can apply for fee concession which is sanctioned funds from poor boys fund of the college.

In the beginning of the session slow learners are located; they are given extra care and remedial classes so that they may come in the main stream and compete with the fast learners. They are guided and encouraged to prepare for UPSC and state PSC exams, NET/ SET, so they can prepare accordingly to achieve optimal progression. Students enrolled in NSS, NCC, YRC and I semester students are compulsorily engaged in the activities to sensitize to their responsibilities.

Governance, Leadership and Management

The internal quality assurance cell of the college magaes and monitors almost all the functions regarding academic and infrastructural quality of the institution with utmost sinceriority and accountabilitry.

The College has decentralized its governance system for the assurance of the quality of educational provisions in the College. Committees consisting of teachers from different departments co-ordinate and conduct various activities and events i.e. Admission Committees admits students for various programmes, Disciplinary Committee ensures discipline, Purchase Committee supervises the purchase procedures, Anti- ragging Committee ensures un functional of ragging. Grievances Redressal Cell works for the redressal of the grievances of the students. Advisory Committee works for the redressal of grievances of staff and faculty members. Apart from this, every member of Administrative Staff is given charge of specific section. The

registrar of the College along with the Head Clerk supervises functioning of Accounts, Establishment, Purchases, Examinations and Students Affaires is accountable to the Principal.

The Principal of the College through his effective leadership ensures the optimum utilization of the inner strength of the College for the institutional developments. He makes time bound future programmes and executes accordingly. The Heads of all Departments co-ordinate the activities in their departments. Further the individual faculty members share their responsibilities in organising the activities of the students i.e. NCC, NSS, Students Union and Sports. However, the Professor incharge of these organizations, monitor the activities. Many departments of the College have its Students Associations at PG level where the students leadership quality is developed. The heads of Departments are responsible to ensure the quality education in the institution. The culture of participative management is promoted in the College through the encouragement of the faculty members, staff and students to contribute their ideas and view points, objectives and goals of the institution. The issues pertaining to effective management of academic as well as administrative are discussed in the meetings of Heads, held on regular basics. The College has also a Janbhagidari Samiti which works for the physical as well as academic development of the College.

Institutional Values and Best Practices

1. This large institute is spread over 42.99 acres of land in the heart of the city, Ambikapur. The campus is significant as polythene free zone and its impact upon academic excellence is well recognized in the contemporary setup. The hazards of polythene in our country are already alarming and has retrogatively affected the human life across the nation. Taking lesson from the alarming situation of polythene hazards in the metropolis, we decided to ensure a polythene free atmosphere in accordance to the demand of healthy academic environment in our campus. We conducted motivational programs based on the adverse effects of blind use of polythene accompanied with slide slow of different metros, preferably Mumbai. It is with the collaborative efforts of municipality and helping hands of intake that we finally succeeded in ensuring plastic free campus to influence healthy physical academic atmosphere. One might easily discuss the impact of green campus on the human mind and personality while entering the campus itself. It has been provided with centrally located green campus at the very entry point of the college building on one hand and on the other it is well surrounded with green canopy all around.

2. Energy occupies pivotal position in ensuring the quality education in the present modern scenario. Now a days so many of our work lag behind due to lack of proper energy supply on one hand and on the other hand subjected to so many hazards on account of continuous power consumption. As we notice that nation is waking towards alternate source of power, especially to ensure power supply to under privileged areas on the one hand and on the other to control the hazards caused by the incessant consumption of electricity. We have also ensured the competent alternate sources in the form of renewable green energy, claimed to be free from hazards caused by the incessant consumption of power supply.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJEEV GANDHI GOVERNMENT POST GRADUATE COLLEGE AMBIKAPUR CHHATTISGARH
Address	MANENDRAGARH ROAD AMBIKAPUR, SURGUJA, CHHATTISHGARH
City	AMBIKAPUR
State	Chhattisgarh
Pin	497001
Website	www.onlinesyst.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S.K. Tripathi	07774-230921	9425582745	-7774230921	rgpg.apur1960@gmail.com
IQAC Coordinator	S.K. Srivastava	-	8462029319	-	sksrivastava943@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of Establishment, Prior to the Grant of 'Autonomy'	06-07-1960
Date of grant of 'Autonomy' to the College by UGC	17-03-1989

University to which the college is affiliated

State	University name	Document
Chhattisgarh	Sarguja University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	06-07-1972	View Document
12B of UGC	06-07-1972	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	30-05-2002	16	Approval is awaited at BCI

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MANENDRAGARH ROAD AMBIKAPUR, SURGUJA, CHHATTISHGARH	Tribal	42.99	5568

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Physics	36	HSS	Hindi,English	450	396
UG	BSc,Chemistry	36	HSS	English	1050	722
UG	BSc,Botany	36	HSS	Hindi,English	600	484
UG	BSc,Zoology	36	HSS	Hindi,English	600	477
UG	BSc,Maths	36	HSS	Hindi,English	450	403
UG	BSc,Geology	36	HSS	Hindi,English	90	15
UG	BSc,Electronics	36	HSS	Hindi,English	90	3
UG	BSc,Computer Science	36	HSS	Hindi,English	240	154
UG	BA,Hindi	36	HSS	Hindi	750	362
UG	BA,English	36	HSS	English	60	33
UG	BA,History	36	HSS	Hindi,English	1050	939
UG	BA,Political Science	36	HSS	Hindi,English	1500	1398
UG	BA,Sociolog	36	HSS	Hindi,English	1050	861

	y			h		
UG	BA,Economics	36	HSS	Hindi	750	366
UG	BA,Geography	36	HSS	Hindi	900	735
UG	BA,Psychology	36	HSS	Hindi	120	39
UG	BA,Sanskrit	36	HSS	Hindi	90	26
UG	BCom,Commerece	36	HSS	Hindi	1050	763
UG	LLB,Law	36	HSS	Hindi	900	139
UG	BCA,Computer Application	36	HSS	Hindi,English	180	107
PG	MSc,Physics	24	UG	Hindi,English	40	39
PG	MSc,Chemistry	24	UG	English	60	58
PG	MSc,Botany	24	UG	English	60	56
PG	MSc,Zoology	24	UG	Bengali,English	60	56
PG	MSc,Maths	24	UG	English	60	53
PG	MSc,Geology	24	UG	Hindi	60	0
PG	MA,Hindi	24	UG	Hindi	80	43
PG	MA,English	24	UG	English	120	52
PG	MA,History	24	UG	Hindi	60	11
PG	MA,Political Science	24	UG	Hindi	60	19
PG	MA,Sociology	24	UG	Hindi	60	22
PG	MA,Economics	24	UG	Hindi	80	43
PG	MA,Geography	24	UG	Hindi	60	34

PG	MSc,Anthro pology	24	UG	Hindi	60	28
PG	MA,Anthrop ology	24	UG	Hindi	60	0
PG	MSW,Msw	24	UG	Hindi	120	51
PG	MCom,Com merece	24	UG	English	80	72
PG	LLM,Law	24	UG	Hindi	60	28
PG Diploma recognised by statutory authority including university	PGDCA,Co mputer Application	24	UG	Hindi	30	30
Doctoral (Ph.D)	PhD or DPhil,Physic s	36	PG	Hindi	20	0
Doctoral (Ph.D)	PhD or DPhi l,Chemistry	36	PG	English	20	0
Doctoral (Ph.D)	PhD or DPhil,Botan y	36	PG	English	15	0
Doctoral (Ph.D)	PhD or DPhi l,Zoology	36	PG	English	15	0
Doctoral (Ph.D)	PhD or DPhil,Maths	36	PG	English	15	0
Doctoral (Ph.D)	PhD or DPhil,Hindi	36	PG	Hindi	15	0
Doctoral (Ph.D)	PhD or DPhil,Englis h	36	PG	English	15	0
Doctoral (Ph.D)	PhD or DPhil,Histor y	36	PG	Hindi	15	0
Doctoral (Ph.D)	PhD or DPhi l,Political Science	36	PG	Hindi	15	0
Doctoral	PhD or DPhi	36	PG	Hindi	15	0

(Ph.D)	l,Sociology						
Doctoral (Ph.D)	PhD or DPhil,Economics	36	PG	Hindi	15	0	
Doctoral (Ph.D)	PhD or DPhil,Geography	36	PG	Hindi	15	0	
Doctoral (Ph.D)	PhD or DPhil,Commerece	36	PG	Hindi	15	0	
Doctoral (Ph.D)	PhD or DPhil,Law	36	PG	Hindi	15	0	

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13				0				60
Recruited	3	1	0	4	0	0	0	0	16	25	0	41
Yet to Recruit				9				0				19
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				7
Recruited	0	0	0	0	0	0	0	0	4	3	0	7
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	20	10	0	30
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	21	1	0	22
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	3	3	0	6
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	1	0	0	0	0	12	8	0	24
M.Phil.	0	0	0	0	0	0	6	2	0	8
PG	0	0	0	0	0	0	13	7	0	20

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

30-01-2019 12:45:49

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	9	16	0	25

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	421	2	0	0	423
	Female	235	3	0	0	238
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	34	0	0	0	34
	Female	19	0	0	0	19
	Others	0	0	0	0	0
UG	Male	2431	6	0	0	2437
	Female	1089	5	0	0	1094
	Others	0	0	0	0	0
PG	Male	2675	0	0	0	2675
	Female	1514	3	0	0	1517
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	97	137	92	92
	Female	37	42	49	82
	Others	0	0	0	0
ST	Male	1038	1098	959	1018
	Female	321	360	512	65
	Others	0	0	0	0
OBC	Male	665	645	639	685
	Female	248	266	272	294
	Others	0	0	0	0
General	Male	815	1069	1014	893
	Female	359	520	517	556
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3580	4137	4054	3685

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Anthropology	[View Document](#)
Botany	[View Document](#)
Chemistry	[View Document](#)
Commerece	[View Document](#)
Computer Application	[View Document](#)
Computer Science	[View Document](#)
Economics	[View Document](#)
Electronics	[View Document](#)
English	[View Document](#)
Geography	[View Document](#)
Geology	[View Document](#)
Hindi	[View Document](#)
History	[View Document](#)
Law	[View Document](#)
Maths	[View Document](#)
Msw	[View Document](#)
Physics	[View Document](#)
Political Science	[View Document](#)
Psychology	[View Document](#)
Sanskrit	[View Document](#)
Sociology	[View Document](#)
Zoology	[View Document](#)

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	39	38	38	38

File Description	Document
Institutional Data in Prescribed Format	View Document

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4270	4056	4138	3580	3297

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1140	1172	1031	870	651

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3648	3857	3596	3464	2847

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of revaluation applications year-wise during the last 5 years

2017-18	2016-17	2015-16	2014-15	2013-14
498	529	454	496	388

3.3 Teachers

Number of courses in all programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	39	38	38	38

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
48	47	45	42	49

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
73	73	71	71	71

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3.4 Institution

Number of eligible applications received for admissions to all the programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11556	10987	9826	92100	8100

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4130	4130	4130	4130	4130

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 28

Total number of computers in the campus for academic purpose

Response: 109

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
55	200	66	71	75

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

The College adopts the carricula of the affiliating university at UG level whereas develops its own at PG level under Autonomous scheme. Those are so designed as to provide higher level learning of the concerned courses where as the PG programmes are subject specific and designed so as to enlighten the students about their local/national/regional and global developmental needs. The vision, mission and goal of the College is reflected in its curricula design, ie., making all around development of youth, grooming as responsible citizens with focus on increasing employability.

In B.Sc and M.Sc. chemistry programmes syllabi include such courses as organic, inorganic, photo chemistry and chemistry of natural products which have helped man to control diseases and live a healthy life with his pets. Botany opens the secret of flora and fauna to man, Zoology opens the secret of the body of creatures and its functions with know edge to treat the deadly diseases and epidemics. UG and PG prorammes in literature like Sanskrit, Hindi and English are very important from various aspects. Literature not only enlightens man with its functions aesthetics and delight but also it opens the secret and mystery of human nature, exposes the problems and complexity of life with their due solutions. The culture literature aspects of literature have also very great importance. The Psycho logical aspect of literature help the learners in their grooming socio-historical, political cultural and economic ideas contained in literary work and make the learners ware of these facts. The course of history helps the learner to learn historical events in definite contexts to understand the presence of the past, unlike the pastness of past in a more comprehensive manner. The programme in political science enhances the aptitude and skill to develop insight to understand the functions of various political institutions and to make policies and relations among the countries, where as Sociology helps the learner to observe societies, their functioning to address issues effectively. Study of Economics helps the learners to attain maximum satisfaction by optimum utilisation of limited resources. Geology and Geography teach us to exploit natural resources for our sustainable development. Computer Science and Computer Application helps us to use technology for our betterment in various fields like security, medical fields and so on Psychology teaches us to have sound mental health. UG and PG law programmes make us aware of the laws and to attain legal assistance against injustice. Anthropology creates anthropological insight in developing various human institutions.

File Description	Document
Any additional information	[View Document](#)

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 50

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 5

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 10

File Description	Document
Minutes of relevant Academic Council/BOS meeting	[View Document](#)
Details of program syllabus revision in last 5 years	[View Document](#)
Any additional information	[View Document](#)

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 52.09

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	20	20	20

File Description	Document
Program/ Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Average percentage of courses having focus on employability/ entrepreneurship	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 15.38

1.2.1.1 How many new courses are introduced within the last five years

Response: 8

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 52

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 43.59

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 17

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The College also strives at addressing the mainstream of sociocultural issues in its curricullum and teaching pedagogy. The College keeps focussing on issues related to the communities and social groups hailing from marginalised sections of the Indian society. The issues like gender differentiation in socialisation of children and marginalisation of women in working places, various social evils like superstitions regarding witchcrafts, child marriage, uncleanliness are addressed in the course of post

graduate programmes of I Semester, in other supportive course namely Social Outreach and Skill Development which apprises the students with society. Besides it, the two NSS units, one NCC unit and Youth Red Cross integrals cross cutting issues relevant to gender, environment, sustainability and human values. These issues get regular focus in cultural and co-curricular activities of the College in undergraduate programmes. The courses like - History, Sociology, Political Science, Psychology and Law have special focus on these issues. The topics in these courses like - New Social movements, Women empowerment. UN and Human Rights, political pressure groups Naxalism and Terrorism, sustainable development and environmental studies paper in UG I year programme have special focus on the issues. The course of History and Political Science namely British India and freedom movement in India focuses on Nationalism and UG course in Sanskrit, Hindi and English Literature focuses on Human values.

In PG Programmes of the College cover inter disciplinary courses lik Gender studies, women studies and Tribal Studies. Socio-cultural Anthropology integrates the issues relevant to gender and subalterns whereas intellectual property Right, Human Right and environmental studies and also taught Hindi and English literature impacts the human values in students.

The College also stives at inculcating professional ethics in the students and also building capacities of staff in various dimensions.

File Description	Document
Any additional information	[View Document](#)

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 8

1.3.2.1 How many new value-added courses are added within the last 5 years

Response: 8

File Description	Document
List of value added courses	[View Document](#)
Brochure or any other document relating to value added courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 30.41

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2106	1856	1667	266	305

File Description	Document
Any additional information	[View Document](#)

1.3.4 Percentage of students undertaking field projects / internships

Response: 7.49

1.3.4.1 Number of students undertaking field projects or internships

Response: 320

File Description	Document
List of programs and number of students undertaking field projects / internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise
A. Any 4 of above

B. Any 3 of above

C. Any 2 of above

D. Any 1 of above

Response: A. Any 4 of above

File Description	Document
Any additional information	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.54

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	30	23	21	16

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 3.72

2.1.2.1 Number of seats available year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7120	7120	7120	7120	7120

File Description	Document
Demand Ratio (Average of Last five years)	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 58.63

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2816	2533	2125	2406	2227

File Description	Document
Average percentage of seats filled against seats reserved	
Any additional information	

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The concerned teacher during the classroom teaching, using lecture method, board work or through power point presentation reviews the comprehension capacity of students through interaction, quizs, comprehensive questions, active participation and presentation which help the teacher to assess advanced and slow learners amongst the students in the classroom.

Slow learners are given special attention in the classroom teaching. They are asked more questions so that they give more attention to the study and the teacher is able to know the transmission of his knowledge to the students. If needed the whole topic or concerned portions are repeated and revised. Students are given assignment after daily teaching to ensure the students understanding. Besides it, students are motivated and encouraged to clear their doubts even in the department or on cellular phone to the teachers. Extra revision classes are organised which is interactive in nature. In revision classes slow learners are given priority in presenting the topics so that they can understand the things better and may come in the main streams. Advanced learners are given special care to achieve higher goals. They are motivated and encouraged to prepare with reference books, background study material available in e-resources like e-pathshala, e-books, shodhgana etc.Students are encouraged and motivated through prizes and awards in departmental activities. Apart from this the students with outstanding performance in College activities, ie., games and sports, cultural activities are motivated through prizes and students securing highest ranks in the exams are awarded with gold medal during the annual function of the College

File Description	Document
Any additional information	
link for additional information	

2.2.2 Student - Full time teacher ratio

Response: 88.96

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.07

2.2.3.1 Number of differently abled students on rolls

Response: 03

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric method, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience. The mechanism of teaching and learning in the college has alway been student acentric at catering to the needs to modern career advancement as well as moral building and personality groming of people and staff the college. It implees "character enrichment and personality enhancement" scheme for the overall growth of student.

Objective:- The scheme aims at improving learning skills and achieving excellence in curricular and co-curricular activities.

Context - Students need to be familiar with different career options available to them along with active participation in scholastic and co-scholastics aspect. The curriculum of vocational training aim at development of innovation and creation level of student.

Implementation:- The student centric methods have been implemented in two way plan. The sphere of career enrichment focus on academic syllabus in UG and PG classes with their practical enforcement in surrounding environment the students from science faculty are involved with various clinical NGO's,

pharmaceutical technical industrial bases and firms with construction and architectural works for their better understanding of subject. Various workshops are being arranged to update student knowledge and abilities.

The second plan is meant for enhancement of personality and grooming of innovation skill on effective mentoring method by which students are critically examined by the teacher. Particularly forcing on slow learners various competitions, debater class room, actual, presentation assignment, discussion and role play are being arranged which may evaluate the mental ability of student. The field work of social outreach, assignment of dissertation and intership training are effective measure to build up the overall personality of students.

Resource:- Modern infrastructure active teachers and influential source persons to improve the ability of staff and students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 87.5

2.3.2.1 Number of teachers using ICT

Response: 42

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 88.96

2.3.3.1 Number of mentors

Response: 48

File Description	Document
Any additional information	View Document

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

The College adheres to and strictly follows the academic calendar provided by the State Government and Sant Gahira Guru University, Sarguja Ambikapur,Chhattisgarh.The admission is processed online as per scheduled by the University at UG level as per the instructions of the State Government and online at the College portal scheduled by the college at PG level under autonomous scheme. The classes of both theory and practical run as per the time table framed by the college time table committee of the college. The INTERNAL ASSESSMENT is conducted in the PG programmes scheduled and monitored by autonomous section of the college under autonomous scheme. After the conduct of internal tests the evaluated answer sheets are shone to the students and the merit and demerit of answers are discussed to the students so that they can improve themselves for final exams. Whereas unit test ,quarterly and half yearly exams are conducted by the concerned faculty, ie., arts science etc.The project works are assigned and field works are arranged as per the requirements of the syllabi of the concerned programmes.The teaching plan is prepared by the faculty members individually in the form of daily diary in the prescribed format.The whole syllabi is divided into monthly teaching plan guided and monitored by the concerned department head. Teaching plan is evaluated by the department concerned in the monthly review meeting.The attendance of the students is marked in each period.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 64.34

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 49.04

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	22	23	22	22

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document]
Any additional information	[View Document]

2.4.3 Teaching experience per full time teacher in number of years

Response: 0.5

2.4.3.1 Total experience of full-time teachers

Response: 24

File Description	Document
Any additional information	[View Document]

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 2.16

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	01

File Description	Document
Institutional data in prescribed format	[View Document]
e-copies of award letters (scanned or soft copy)	[View Document]
Any additional information	[View Document]

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 17.55

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	12	14	12	12

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 39.6

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	38	39	41	42

File Description	Document
List of programs and date of last semester and date of declaration of result	View Document
Any additional information	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 13.59

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
498	529	454	496	388

File Description	Document
Any additional information	[View Document](#)

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 27.08

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
116	148	128	133	113

File Description	Document
Any additional information	[View Document](#)

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

The institution has initiated reforms at academic and administrative level with utmost sincerely for the last so many years. The academic reforms have not only revolutionized the teaching methodology but has also given impetus to reform in administration and examination management. The impact of reform in examination management is far reaching and very effective in exercising the pre examination formalities. Nowadays applications for admission are invited online, which enables students to accommodate with the agreements of being part and parcel of digital India.The invitation of application online enables the institution in preparing the database of the admitted students which is required on so many occasions. The explicit impact of reform at administrative level is apparently visible is assuring the impartial procedure in admission on the one hand, and on the other, transparency via cashless transaction on the other. The impact of reform in management of examination is manifold. The database prepared at the time of admission helps effectively in inviting applications for examination and scrutinizing the examination form at the level of departments as it is mandatory for all the students to submit the hard copy of filled up application for scrutiny and validation of the eligibles. It is with the help of hard copies that different departments of the institution succeed in preparing the roll list after making proper scrutiny regarding eligibility of the students in minimum time further Autonomous Cell of the institution after receiving the scrutinized

application forms along with roll list, making the necessary changes in the software database promptly and competently generate the attestation forms and admit card in minimum time. Examination cell of the institution farther feel convenience in managing the after examination exercise with the database prepared on the one hand and on the other with the help of software prepare the TR Sheet in minimum time so that results could be declared in due time without any delay. Any error at the level of general information regarding students personal information is also successfully rectified without causing any inconvenience Now with this reform every information regarding students admission to result is available at finger tips for generating marksheets and for any other purpose.

Further the impact of reform is well visible in the functioning of the central library of the institution also, where with the same database availability of reading material in hard copy as well in soft copy in form of e-library is insured with rigorous and intelligent monitoring by the institution. The efficiency of the library personnel has been enhanced with the impact of reform in such a way that available facilities are made easily available for access and upgrade and update without any inconvenience. Hence, the impact of reform has been felt at manifold levels, i.e., at academic level including preparation of online reading material and examination management to administrative management of the institution to ensure impartiality and transparency with accountability.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.5 Status of automation of Examination division along with approved Examination Manual
A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: B. Only student registration, Hall ticket issue & Result Processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	[View Document](#)
Current Manual of examination automation system	[View Document](#)
Annual reports of examination including the present status of automation	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Programme outcome, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students.

Response: - The College runs a well designed website of its own which links various information from authority to the staff and students. The website displays details of all the programmes and causes offered by the College at UG and PG level. The basic qualification is also attached along with the notification, mandatory for the admission in courses offered.

The website is managed in a chronological order with all the information regarding admission, examination and results. The College has several bulletin boards for office and departments to display latest information.

The examinations at UG level are conducted by the affiliating Gahira Guru University, Ambikapur which maintains complete autonomy up to declaration of results.

The results of UG classes are displayed in the official website of university, then printed in a local daily. The statements of marks are being issued by the university to the College. Which are distributed to the students after cross examination of marks. Any grievances in the marks displayed are being redressed at the authoritative level.

At PG level, the autonomous cell of College holds centralised powers towards conducting exams and declaration of results. The evaluated statement of marks one displayed on bulletin boards and them notified the website. The student may access their results by login the website with details of course offered. The printed mark shuts are issued to 15 departments running PG courses, which could examine marks and evaluate the performance of students. The well verified statement is then issued to the students. The course outcome mechanism at UG and PG level are transparent enough, so as it becomes easy for the users to understand it. The Autonomous Cell of College monitors the smooth functioning of evaluation and result declaration.

File Description	Document
Any additional information	[View Document]()
Link for Additional Information	[View Document]()

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Rajeev Gandhi Post Graduate College Ambikapur has a well planned system for the evaluation of learning outcomes of the students of each programme and its divisions alongwith the course specific outcomes of each programme. It is noteworthy here to mention that the 21 various UG courses in 05 different faculties and one PG programme run under university scheme and 15 various PG programmes in Arts,Science and Commerce are run under autonomous scheme.The outcomes of UG and PG programmes when reach to the departments,the Head of concerned departments with faculty mamber first evaluate and analyse classwise course outcomes of the students.Then,the same is analysed and monitored by the principal along with the Internal Quality Assurance Cell of the college. Programmes outcomes alonwith the course outcomes are analysed and evaluated at state government by Directorate of higher education.
After the analysis and evaluation of programme wise course outcomes the weaker students are spotted,are encouraged,motivated and counselled to appear in supplementary exams annually conducted for UG programmes and appear in ATKT exams at PG level and clear their concerned UG and PG programmes.

File Description	Document
Any additional information	[View Document]()
Link for Additional Information	[View Document]()

2.6.3 Average pass percentage of Students

Response: 71.14

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 769

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1081

File Description	Document
List of programs and number of students passed and appeared in the final year examination	[View Document](#)
Any additional information	[View Document](#)
Link for annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
Any additional information	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of teachers receiving grant and details of grant received	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of teachers and their international fellowship details	<u>View Document</u>

3.1.4 Institution has the following facilities

1. **Central Instrumentation Centre**
2. **Animal House/Green House / Museum**
3. **Central Fabrication facility**
4. **Media laboratory/Business Lab/Studios**
5. **Research / Statistical Databases**

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: E. None of the facilities exist

File Description	Document
Institutional data in prescribed format	<u>View Document</u>
Any additional information	<u>View Document</u>

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments,Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of project and grant details	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 15

3.2.2.1 **Number of research centres recognised by University and National/ International Bodies**

Response: 15

File Description	Document
Names of research centres	View Document
Any additional information	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 31.25

3.2.3.1 **Number of teachers recognised as research guides**

Response: 15

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 48

File Description	Document
Details of teachers recognized as research guide	View Document
Any additional information	View Document

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.31

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 03

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Any additional information	[View Document](#)
link to funding agency website	[View Document](#)

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

This college constantly tries to keep its resources in a dynamic shape so that the faculty and students perform better and better in their academic endeavours. Our different departments make their best possible efforts to create and maintain such academic environment in which the teachers and students do their learning teaching jobs at a highly satisfactory level. We as an institution belive that creation and transfer of knowledge are integrally co-related. It means that research and teaching should go hand in hand for a successful teacher.

All the PG departments work as places of teaching and research. All the teachers do their teaching work after updating their research potential as reflected in their publications in journals of high academic standard. Some teachers have written books which are very useful for the students as well as the general academic community. Over sixty percent of our faculty members are Ph.D. degree holders. Some the Ph.D. theses have been published and one of those is also displayed on the "Shodh Ganga" the digital repository Ph.D. theses maintained by the INFLIBNET for public benefit.

We value incubation of ideas in terms of deliberation in academic gatherings. Our PG departments organise seminars/ Conferences / Workshops to gain and communicate knowledge in their fields of academic working. Our teachers are regularly encouraged to attend academic events organised by other institutions.

This college involves the students in research based academic activities. To give it a serious weight in their careers, the PG syllabi under the autonomous scheme have social outreach as a compulsory component. This component require empirical surveys regarding various socio-economic and literacy-educational factors affecting the lives of the people who live in the particular rural settlements.

The students of M.S.W. (Master of Social Work) have to do field work regarding entrepreneurship of various levels. This involves activities like collection of data, surveys and preparation of project reports.

The above facts and efforts go a long way here to create an academic eco-system which is very conducive to nurturing the research potential of our faculty and students.

File Description	Document
link for additional information	View Document

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 2

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 1

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	00

File Description	Document
List of innovation and award details	View Document
e- copies of award letters	View Document

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 5

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	View Document

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of patents and year it was awarded	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 1.15

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 15

3.4.4.2 Total number of teachers recognised as guides during the last 5 years

Response: 13

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
URL to the research page on HEI web site	[View Document](#)

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 3.98

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	35	34	36	41

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.04

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	01

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response:

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response:

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

Response: Yes

File Description	Document
Soft copy of the Consultancy Policy	[View Document]
URL of the consultancy policy document	[View Document]

3.5.2 Revenue generated from consultancy during the last five years

Response: 0

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of consultants and revenue generated by them	[View Document]

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of teacher consultants and revenue generated by them	[View Document](#)

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Describe the impact of extension activities in sensitizing students to social issue and holistic development. The students of Rajeev Gandhi Govt. P.G. College are active partners in the activities of social and general interest. Different groups of NCC, NSS, Red Cross and students of I Sem work towards the Upliftment of weaker and deprived sections of society. Being a region of tribal belt, the population of Surguja suffer from illiteracy particularly in terms of health and sanitation. The following activities are being undertaken to sensitize students toward key sociol issues.

Medical awareness campaign: - The district of Surguja suffers from lack of proper medical sanitation, health facilities. The student play a key role in spreading awareness towards polio, measles, rubela, vaccination, eradication of leprosy.The wing of youthRed cross spreads awareness about blood donation.

Social upliftment:- Apart from the problem of lack of literacy various social problems which hamper the growth of the area are tackled by our students.In the surrounding eural areas people indulge in various superstitious activities. The NSS Unit of College takes it as their responsibility to arrange camps in such areas and spread awareness through short skits, dramas, group songs, human chain etc. In rescent years the camps have been arranged in Keshawpur, Ajabnagar, Sakalo and Digma where students are tackled by our students. In the surrounding rural areas people indulge in various superstition activities.

Clean city Mission:- The learning impact of Swacch bharat mission is being evident in the campus. It is ensured through "Swacch Vatararn Samiti" formed by the staff and students. A keen vigilance is kept on the surroundings with a provision of green and Blue dustbins. The concept enables students to bifurcate between dry and wet garbage and their separate disposel.

Apart from College campus the mainstream of the city are also maintained by the students to make them socially responsible. About of 5000 plants are planted by the students all around the city per year to achieve the targets of green city.

Electoral Promotion Programme and SWEEP:- Along with activities of social and medical importance, the staff and students have also made efforts towards electoral promotion programme. It aims at encreasing participation of common people towards polling. Activities of competition, slogan, charts, sheet, human

clain, etc., have been organised to ensure 100% polling in Surguja District.

Traffic Management:- The using of NCC with their SD and SW platoon have always been active participants in management of traffic of the city. Occasionally district administrations is provided co-operation in this regard.

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 12

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	03	03

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 18

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	03	04	02

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.05

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	01

File Description	Document
Average percentage of students participating in extension activities with Government or NGO etc	[View Document](#)

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 2.2

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	02	02	01	01

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 18

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	03	02	04

File Description	Document
Details of linkages with institutions/industries for internship	View Document

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 4

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

This college has adequate facilities for teaching and learning.There are 28(Twentyeight) largesized classrooms which are well furnished with decent furniture.All the classrooms are well ventilated and equipped with required teaching aids like blackboards,greenboards and white boards.

These are 05 classrooms equipped with information technology (IT) instruments for use in effective teahing and learning. There classrooms have LCD projectors and Smart interactive boards to enable the teachers and leamers to get the maximum possible benefit from the IT-enabled mode of communication of teaching materials.

The College has a large computer lab with an adequate number of computers with LCD monitors. To specify the number of Pcs, our computer lab has 45 (forty five) computers. All the computers are connected with local area network (LAN) for internet connectivity. The computer lab caters to the need of the students and teachers of the courses of PGDCA and BCA who are enrolled in the College. Besides these learners, the lab facilities are available for other students also for their academic needs. This lab plays a very important role in our institutional process of teaching and learning as the availability of the large number of e-learning and research resources comes to the stakeholders in a practical form through the hard and soft facilities available in this lab.

This College has 13 (Thirteen) laboratories. All the laboratories are equipped with the necessary instruments for practical work in the respective subjects. The laboratory of the physic department has 05 (five) computers to meet the needs of the departmental teaching and learning. The chemistry department has 03 (three) computers for the academic needs of the teachers and students there Besides, each of the departmental lab has a minimum of 01 (one) computer.

In addition to the physical teaching and learning infrastructure of a satisfactory level, this College subscribes regularly to the N-LIST of the INFLIBNET. Through this we have a large number of e-resources in forms of e-books and e-journals in large numbers. This corpus of the large e-resources is in addition to the large number of book titles and journals that we have in our central library. It is notable that each PGdepartment of this College has its own departmental library with adequate numbers of PG and research level books and journals.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college has celebrated its golden jubilee in 2010 and developed all the infrastructural facilities in long span of time gradually. The college has adequate facilities for games and sports. The campus of the college is large and spacious and accommodates a football ground a cricket ground, a hockey ground, basketball ground, a handball ground, taiqundo ground and gymnasium with facilities of indoor games like table tennis, chess and badminton. The college has a large ground where 100 m, 200 m, 400 m, 1000 m, 1500 m, and 5000 m events of race are organized. The college also has facilities for the students for athletics in Shot-put, javelin, Hammer, Discras, High jump, long jump, obstacles.

The college has two auditorium, one old with 500 ant the other 800 seating capacities, and a well equipped seminar hall which is equipped with LCD projector system to organize central events. The college strives at organizing cultural events around the year under celebration of various festivals and observing various days. The college celebrates Maa Saraswati puja every year in which students participation is observed. The college also organizes various cultural activities under SWEEP, Yuva Sansad, NYK, etc. Besides the college organizes various sport and cultural events on its annual function. Besides the college has also on open air stage where cultural programs are organized.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 17.86

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
55	200	66	71	75

File Description	Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

This college has a large separate library building with about one lakh books. The library also subscribes to some high quality journals. The library building has a reading room with adequate sitting space.

Our library was automated in the academic session 2017-18. The college library regularly subscribes to the National Library and Information Services Infrastructure for Scholarly Content (N-LIST) faculty and students of this college get access to over 31,35,000 e-books and more than 6000 e-journal's

File Description	Document
Any additional information	View Document
link for additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

The college strives at enriching library as a resource centre of knowledge imparting to the students hailing mostly from non-privileged class. The central library of the college has about one lakh books as per of model syllabus of UGC the syllabus preserved the university and Boss of the college under autonomous scheme for Post graduate syllabi.

Total no. of books available in the library is Besides those, the library ubscribes to some high quality journals. It has a regular subscription to the e-resources of the N-LIST.

The central library of the college has, in its collection, 02 (two) books which can be called 'rare books'. Their descriptions are as follows:-

1. Title   : Radio Velv Data,

   Author   : Anonymous

Publisher	: Mathur Engineering works
Year of Publication	: 1650
No. of Copy Available	: 01

2. Title : Veli Krisan Rukmani Ri

Author : Rathor Maharaj Prithviraj Ji (Tranaslated by Late Maharaj Shri Jagmal Singh Ji)

Publisher : Hindustani Academy, Prayag, (U.P.)

Year of Publication : 1931

No. of Copy Available : 01

File Description	Document
link for additional information	[View Document](#)

4.2.3 Does the institution have the following

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.82

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.62	2.65	2.38	1.35	4.09

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

4.2.6 Percentage per day usage of library by teachers and students

Response: 5.35

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 231

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

During the last four year about 20 lacs has been spent in auguring IT infrastructure and their up gradation. The plan for the coming year is to acquire further software of the most modern nature keeping in mind the ever expanding nature of IT industry.

New courses in science and computer studies have been opened in the college and a large number of computers with Wi-Fi internet connectivity, interactive Boards, smart boards, etc are required. The college has a duly formed committee which looks after maintenance and computer (and its peripherals) usage policies. This committee monitors policies concerning issue. of LCD projector. There is a website coordinator who ensures that college website is updated time to time. Moreover all important notices concerning academics, examinations, assignments, are uploaded on the website duly approved by the coordinator and the college principal.

4.3.2 Student - Computer ratio

Response: 39.17

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

Response: ?50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
55	200	66	71	75

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

As the college is a government institution the maintenance and repair of the building is undertaken by the state PWD once the fund obtained from state government in transferred to PWD department for further action. The college development committee of the college keeps a watch over the quality of the construction. The equipments instruments and items for use in the labs are purchased after price approve and scrutiny for optimal utilization of funds allocated to the respective departments in each academic year. Purchase committee of the college approves its expenditure based on quotations. The funds generated in the college by Janbhagidari Samiti is also utilized for laboratory as well as infrastructure maintenance from time to time.

The college library which also has Advisory Committee consisting of senior faculty members. The purchase of various books, journals furniture and study material is recommended by the Heads of various departments who are members of the Library Advisory committee. The college also has PG departmental library in very Pg dept for the benefit of the respective faculty and students and students.

The college has two separate computer labs and each department also has one or two computer for office management. The maintenance of these computers/Labs are dore by external agencies on the recommendation of professor in chargeof the computer labs. The following committees have been formed by the principal for proper maintenance.

(1) Purchase committee

(2) Library Advisory committee

(3) Sports Advisory committee

 (4) NSS Advisory committee

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 38.94

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1922	1622	1571	1166	1292

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. **Guidance for competitive examinations**
2. **Career Counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**

7.Yoga and Meditation

8.Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 9.21

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
524	214	255	521	256

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.23

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	90	120

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.98

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	5	7	8	12

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 84.47

5.2.2.1 Number of outgoing students progressing to higher education

Response: 963

File Description	Document
Upload supporting data for student/alumni	[View Document]
Details of student progression to higher education	[View Document]
Any additional information	[View Document]

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 7.88

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	10	07	12	12

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
287	155	146	132	124

File Description	Document
Upload supporting data for the same	[View Document]
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document]
Any additional information	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has very active students council constituted by nomination on merit basis till 2013 and from 2004 to 2016 the student council has been constituted as per university ordinance through election. The schedule for election was declined by the state government which is observed and monitored by the state government to ensure the fare and free student election. Student conak of the college campus of President, Vice President, Secretary, and joint secretary, class-representatives and student societies. The student council of the college has been very active in the college. The council helps the faculty to organize various academic, cultural and games and sports events in the college. The students societies comprise of student so that the active participation of students is assumed by the activities of the students council. The involvement of student council is also there in academic and administrative bodies of the college. Members of student's council are also members in board of studies of the various concerned Boss and IQAC and Janbhagidari committee of the college. They are also involved in policy making and taking decisions for various plans and strategy of the college.

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 29.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise

during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	29	32	26	28

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The basic aims of the college are to center to the higher education's needs of students hailing mostly from the marginalized tribal and deprived sections of society. In the relation the Rajeev Gandhi Govt. P.G. College has an Alumni Associations, which is an interqral continuation of the relationship of the students and their parents. It is an active body with many alumnal as its members. The meeting of Alumni Association in conducted in every year. On joining the college a students become also a member of Alumni Association.

All former faculties members and Alumni are invited on all former functions of the college. The Alumni of the college is also placed in various department in reputed post sneh as lectures as schools, Asstt/ Professor in college and universities, stat Public services commissions, MLA, Ministers and other important densities. The Alumni association members have been providing financial support to the college by instituting infrastructure of the college such as lab, library and garden etc.

Each department have also Alumni register and whatsapp mobile number to share the information and suggestion related to department.

Alumni meets are also held by various departments where the former students share their knowledge and experience   with studies which enables them to gear up with the comparative world.

The Alumni receipt is also maintained by the college and a brief in submitted to the college central committee.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	02

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

This College has a clear sense of its present and future as an institution of higher education catering to the academic and skill-based needs of largely marginalized sections of the Indian society. We have devised or vision and mission keeping high academic quality and maximum social inclusion of our stakeholders in view. We make our level best efforts to provide qualitative education to our students along with fretful skill training aimed at decent jobs and employment. Our mission is to produce graduates and post graduates who are a academically strong, economically productive and morally responsible of the country and the entire human society.

To give a practical shape to our vision, mission and collateral objectives, this college has a structured governance and leadership mechanism in place. This mechanism takes decisions which are in consistence with the realization of the goals of our stated vision and mission. Being a government college, we follow all the rules, regulations and instructions of the higher education department of Chhattisgarh govt. All the rules and regulations of the university grants commission are followed in letter and spirit.

At the institutional level, this college functions under the able leadership of the principal. There is a consultative body, the college staff council, headed by the principal and consisting of all the regular teachers, librarian, sports officer and office staff as its members. The council meets regularly as per requirement. In its meetings, issues of our vision and mission are discussed and necessary decisions taken regarding them.

With consultation of the staff council the principal forms various committees which work seriously for the achievement of the goals specified in a our vision and mission statement. Each of the committees has a senior teacher with experience in the relevant field as its convener and other teachers as members. All the committees report to the principal about the tasks performed and monitoring done as and when needed. To name the most important few, the college has a well functioning career guidance cell to take case of qualitative cases guidance and employment related training through events like workshops and invited lectures, etc. we have a library committee to monitor and look after the infrastructural and academic health of the library as a base resource of qualitative teaching and learning.

At the autonomous level, the college has an academic council to take decisions regarding the academic matters of the PG level teaching, syllabus framing and conduct of examinations. In the academic council meetings both the internal and external members/experts deliberate upon the necessary steps to be taken to constantly enhance the qualitative performance of the autonomous academic system.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

In November 2015 the English Department of the college organised a two-day UGC- sponsored National Seminar. The event was organised in a successful way. Everyone who attended the seminar applanded our efforts regarding its every aspect

The success was a result of decentralisation and participative management. The principal of the college, working as the patron of that academic event, delegated powers to various committees and subcommittees.

All the important work were done by the concerned committees and persons. Responsibilities were assigned to them considering their abilities and skill Right from welcoming of the delegates through catering to food and accommodation needs and printing of certificates, the concerned activities were performed by suitably competent staff members.

The academic activities were performed by the departmental faculty members, as these responsibilities demand a proper command over informative and knowledge parts of the events. These activities included introducing the topic area to the gathering, compering during the paper presentation and commenting on the papers wherever required. The valedictory functions of the national seminar was also successfully done through participative roles of various college staff members including teachers of different departments of the college.

The entire range of activities related with the said national seminar was successfully performed with an effective decentralisation and participative management.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The quality policy of the college is to encourage the faculty members to attend orientation, Refresher

programs, seminars and conferences workshops for their upliftment and iprove their teaching and knowledge. The college also makes alignment with the parent university and the UGC. Guidelines for making the PG syllabus are based on affiliating university and UGC

Many of the academic quality policies are framed by the staff council and implemented through various committees of the staff council which are monitored by the principal.

The College regularly makes proper evaluation system for examination, teaching and research of staff according to the changing academic and social environment; for quality maintenance, the demand/scarcity of qualified senior faculty members to teach new programmes are met with appointing guest lecturers and inviting Resource Persons in the concerned subject/decipline. Following are some of the committees of the college that monitor quality. The college follows CBCS syllabus pattern in PG classes: -

1. Departmental committee: - Each department having own committee for proper evaluation of teaching, quality, student performance and infrastructure enhancement. The meeting of the department is conducted in the last week of every month. In the meeting discussious on the department development take place Students performance in the examinations and their results are discussed in the meetings and their findings are placed before the principal.

2. Time Table Committee: - The College forms a central time table committee to prepare the time table of the college and distribute the work load among teachers. The time table is uploaded on the website.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The College is a government institution; therefore it is totally governed as per state Government rules. The principal is the chief administrator of the college who ensures the sound functioning of the College to impart quality education to the students keeping in view the mission, vision and objectives of the institution. Besides, janbhagidari Samiti constituted by the state Government also plays a very good role in our institutional development. As per the UGC guidelines the Governing Body ensures the functioning of autonomy scheme to achieve academic excellence of the College. The academic council approves the curricula of the College prepared by the Bos. The Bos reviews and revises the curriculum of the concerned courses annually. The IQAC of the College suggests measures to the principal regarding improvement of the academic, infrastructural, research, games and sports, administrative and financial functioning of the

College. It also constricts rules to run the course, examination process etc. The Chhattisgarh State Government service rules are enforced on staff and faculty members. Class three and four staff are recruited as per the qualifications and procedures laid down by the state government, whereas the faculty members are recruited by state public service commission as per criteria. of eligibility and qualification laid down by the UGC. The department of Higher Education of the state send the vacancy to the PSC and PSC conducts exams and recommends the qualified candidates to be appoint on the post of assistant professor. The promotion of the staff in done as per vacancy, the recommendation of departmental promotion committee whereas the promotion of the teacher in done on the recommendation of DPC and PSC as per UGC norm. The grievances of staff and faculty members are forwarded to the directorate for the redresal.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

    1. Planning and Development
    2. Administration
    3. Finance and Accounts
    4. Student Admission and Support
    5. Examination

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has formed various bodies, cells and committees as per provisions of the statutory Body like UGC, state government, recommendations of the bodies and local needs from time to time to groom the students as responsible citizens, reflecting the mission, vision and objectives of the college. The activities of these bodies are as fallows. The disciplinary and anti- ragging committee ensures the discipline in the college and there is no case of ragging reported so far in the college. The ST/SC/OBC, minority committees works for the interest of the concerned categories. The college Grievances Redressal cell redresses the grievances of the students, faculty and staff. The career counseling and placement cell takes care of job needs of the students. The library committee ensure the functioning of library and its various needs. The research committee inculcates the research orientation in the students and faculties. If work for the promotion of quality research in the institution.

Examination reforms and their implementation has always been a great concerns of the college to achieve academic excellence and help the students to cope with the global challenges. The automation of examination process and management is done on recommendation of Autonomous cell, Academic council along with the IQAC of the College. The three tier question pattern 100 words, 250 words and 700 words question has been implemented on the recommendation of the IQAC and academic council of the College to prepare the students for competitive exams like state public service commission and other inculcate descriptive abilities of students simultaneously. The College has implemented Choice Based Credit System with semester at PG Programmes under autonomous scheme with 70 marks semester exam and 30 marks in internal exams, having tests, seminar and assignment carrying 10 marks each Students have to pass internal and semester exams separately scoring 40% marks in all. Under CBCS the programmes have been provisioned with three core credit course, one other supportive course and one optional course to be selected having choices to the students. Every course under CBCS has 6 credits for 90 days teaching and a student must earn at least 4.5 credit to appear in semester exams. The students are allowed for ATKT in semester exams, but there is no provision of ATKT in internal exam.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Rajeev Gandhi Government Post Graduate College Ambikapur is a government College; therefore it implements the welfare measures or schemes of the state government effectively. The existing welfare measures for teaching and non-teaching staff are as follows: -

- Uniforms are provided to class four staff, lab attendants and technicians.
- Gain advances are sanctioned to class three and four staff.
- Festival advance is sanctioned to class three and four staff.
- Medical allowance is provided to class three and four staff.
- The wards of class three and four govt. staff are exampled from tuition fee.
- Advances from GPF account is sanctioned to teaching and non-teaching staff.
- Medical expenses are reimbursed as per the provisions of the state govt.
- Both teaching and non-teaching staff avails refreshment at subsidized rate from the College canteen.
- The sport facilities are provided to them free of cost.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	03	04	04	03

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 29.46

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	15	14	12	13

File Description	Document
IQAC report summary	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The College implements the state Government annual performance appraisal system for teaching and non-teaching staff. Both faculty members and non-teaching staff are regulated to fill up performance appraisal form provided to them, designed by the directorate of higher ecucation C.G. govt. on 31th March at the end of every financial year. The format prescribed to the teaching staff has been so designed that it covers all the activities taken up by the faculty member throughout the academic year i.e. teaching of students, student support, various responsibilities borne by him, involvement in research activities publishing research papers, attending seminars and workshops, paper presentation, organizing seminar/workshop in the college, guiding Ph.D. and M.Phil scholars etc, enrollment in games and sports conducted in the College, examination duties, valuation works, their involvement in curricular designing in various BoS and university Bodies. The daily teaching diary and attendance registers are checked at monthly level and as also viewed in annual appraisal report. The annual appraised format filled by the faculty members are assessed by the IQAC of the College and finally by the principal and after the necessary important remark of the principal sent to the state directorate for final assessment. These appraisal reports are reviewed by the departmental promotion committee during promotion of the faculties.

Faculty performance is also appraised through student feedback mechanism regarding comprehension level of students related to teaching methods of teacher, his abilities to communicate and transfer his knowledge to students, completing the course, etc. The same is intimated to the concerned teacher for suggestions or recommendation for improvement if any.

Non-teaching staff of the college like Principal, Registrar, Librarian, Sports teachers, Office Staff, Supporting staff, Lab staff are also required to fill up performance appraisal form specially designed for them, assessed annually and sent to the state directorate.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

For the various funds and accounts available in the college ie. PD, janbhagidari, UGC, Autonomous, RUSA and annual budget allotted by the government an external audit is conducted by the audit department of state directorate and accountant General of the state from time to time. The external audit by departmental state directorate auditor and AG auditor is as follows: -

External audit of funds of the College has been done by the state departmental directorial auditor on 1-15 April, 2016 (funds 5-11 to 3/16) and has been audited by state AG on 1-6, June 2016 (funds from 2008 to 2016

There is a mechanism of solving audit objections in the college. The account section and principal of the college review, assess and solve those audit objections and compliance report is sent to the directorate or state AG whatever the case may be for final setting of those audit objections.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

This College is a govt.-funded institution; therefore, a substantial part of our financial needs is met with the finances made available by the higher education department of Chhattisgarh state government. Besides bearing the salary cost for the staff working here, the state govt. also provides funds for library and laboratory purchases of books/journals and scientific instruments. The cost of maintaining the College building, including the hostel building, is borne by the public works department of the state govt.

The College is registered under the 2(f) and 12(B) sections of the UGC Act, 1956. Consequently, we receive regular grants from the UGC under various heads.

Besides the funds received from the state govt. and UGC, the College mobilises funds, under the Janbhagidari scheme.

Besides the above sources of funds, the fees charged from the students also form a portion of our finances.

The College receives funds from the central govt. under the Rashtriya Uchchattar Shiksha Abhiyan (RUSA) scheme of strengthening the infrastructural capacity of higher educational institutions.

The College also receives funds occasionally from local public representatives like MLA and M.P.

Utilization : - As far as utilization of the received funds is concerned, we have a clear and transparent approach toward it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds received from the state government are utilized strictly as per the instructions and conditions specified with the provision of funds. Likewise, the UGC grants are utilized in accordance with the regulation and guidelines issued by the UGC. The RUSA funds are also utilized as per the concerned instructions. The Janbhagidari resources are utilized on the urgent needs of the academic and infrastructural development of the college.

In a nutshell, all the funds are utilized keeping in view the enhancement of the academic quality and strengthening of the infrastructure of this institution.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) was constituted in college for quality enhancement and monitoring of academic as well as administrative activities. The IQAC creates academic environment in the college campus. The meeting of the IQAC is held twice a year. First meeting is in the month of July in which members of various sectors and called for meeting. From 2013-14 the IQAC has taken the following steps for quality maintenance.

1. Preparation of Annual Quality Assurance Report (IQAC) and submission to NAAC.
2. Analysing the feed back obtained from students.
3. Actions taken by the college administration on the basis of feed-back obtained.

The IQAC also takes specifies measures to improve teaching, learning and evaluation as well as monitoring and documentations

1. Curricula development
2. Organisation of lectures by eminent speakers in different subjects.
3. Motivation to faculty members for research projects and conference proposal submission to various agencies
4. Membership of Board of Studies from eminent institutes.
5. Alumni meeting & effective involvement of alumni

6. Career guidance & student counselling.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC has been constituted in college as per Guidelines of NAAC. It monitors academic and administrative activities of the college and ensures the quality. The college reviews its teaching-learning process, students performance and methodologies of operations and learning outcomes through its various meetings of concerned committees like Academic committee Internal Assessment committee. Research committee, Legal and Academic Cell, career Guidance Cell and Grievances Redressed Cell. The attendance of students is monitored and evaluated at regular intervals. The college also informs students parents by writing post cards if the attendance is short.

The IQAC of the college take various initiatives for improving teaching learning process.

1. New professional job-oriented courses like MSW, LLM, computer application, M.A. in Anthropology, have been started.
2. Organizational induction programme for students for knowledge of CBCS syllabus in PG Ist Semester, UG syllabus and scheme of examination etc.
3. Uses of ICT in teaching and learning process encouraged.
4. Feed-back from students, alumni and parents have formally been taken from 2013-14 and are analysed.
5. Organisation of seminars, workshops and confer enos Facility enrichment.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	03	04	05

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document]
Any additional information	[View Document]
IQAC link	[View Document]

6.5.4 Quality assurance initiatives of the institution include

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 4 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document]
Any additional information	[View Document]
Annual reports of Institution	[View Document]

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Incremental improvements made during the preceding five years

The college is fully aware of incremental improvements during the preceding years. The Internal Quality Assurance Cell was formed in the college in 2013-14 for regular enhancement and improvement in the academic infrastructure laboratories and classrooms and through there the overall quality of this institution.

The regular Feed-back is taken from students, parents, alumni, faculty, regarding course curriculum, infrastructure of college; toilet, garden, etc.

The feed-backs collected from different sections are analysed and intimated to corresponding people for remedies and upliftment Feed-backs are also taken regarding CBCS syllabus, extra curricular ctivities, skill developments and time table.

The post accreditation quality initiatives are taken by college from time to time.

1. Academic feed-back- Feed-back collected from students in academic matters and co-curricular activities are taken in Academic support, flexibility in examination; etc.
2. The college also conducts a number of faculty development programmes like seminars, conferences, workshops and lectures of renowned resource persons for improving the quality and ennching the interactive potentials of the faculty.
3. Initiatives are also taken to encourage and motivate the faculty members to take up minor and major research projects.

File Description	Document
Link for Additional Information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2 Institution shows gender sensitivity in providing facilities such as
a) Safety and Security
b) Counselling
c) Common Room

Response:

Institution shows gender senstivity

1. Safety and security :-

Rajeev Gandhi government Post Graduate College Ambikapur lies in tribal district of Surguja is it the only autonomous post graduate college which to caters the need of ST/SC and other students of five neighboring tribal districts. The college is committed to provide better safety and security to all students studying in the college. The college has a zero tolerance policy towards any transgression such as ragging, sexual harassment and gender discrimination. For the sake of safely and protection College has Anti-ragging Committee as per guidelines of state govt. and UGC. The students at the time of admission sign a printed affidavit and submit to the college about non-involvement in ragging activities, Anti-ragging committee consist of senior faculty members with NCC, NSS, staff members as members of the committee. Besides, a weekly vigilance team is constituted to remain vigilant from morning till evening watching the activities of the students an the campus.

1. **Counselling** :

The college takes special care of students in every step for their career development and employment. For this purpose regular counselling is done by senior faculty members of the college. At the time of admission counselling of students is done for selection of subjects in UG/PG courses. The college also organises activities and training programmes related to safely and security.

1. **Common Room :**

The college in a co-educationinstitution and each room, department and corridors are connected by CCTV cameras. There is separate common room for girls students. There is separate toilet for gents, teaching staff and students. In the college campus there is separate toilet for male and girls and each hostel having spacious common rooms.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 99.7

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 100.0000

7.1.3.2 Total annual power requirement (in KWH)

Response: 100.3000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 99.7

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 100.00

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 100.30

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

This college takes waste management as an integral part of the maintenance of the sound environmental health of the building premises and the whole campus. We make regular efforts and take all necessary steps to manage the waste of every kind-solid liquid and e-waste.

The first step in this direction which the college has taken in to ensure that minimum waste is generated. For this the college administration has taken steps to make its work paperless. All notices are issued electronically.

Whatever solid waste is generated it is managed in a systematic manner. These are many large bins placed at convenient spots all over the premises. Students and staff have been told to put the waste in them.

We take the help of the local municipal administration in getting the wastes lifted and disposed off in a scientific manner on daily basis. The municipal corporation in every prompt in this regard.

The liquid waste generated in the college is taken out of the premises through a functional drainage system and then used for irrigation purposes by the local farming community.

By way of managing our e-waste, we have adopted the policy of treating it as e-junk to be sold to the junk purchasers at a competitive price.

We can say that this college has a proper and efficient system of waste management.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting

The college having large green area including botanical garden, college garden, lawn etc. it allows percolation of water into soil thereby facilitating recharging of underground water reserves. This is a forest area in which heavy rain occur in rainy seasons. Due to heavy rain water level is high around the campus and water goes into soil. There are two under ground tanks to collect the rain water and two over the ground 1500 Litre tanks collecting water. There is one well around the canteen which also save water during rainy reason. Since the boundary of the college is large, there are some small ditches at different places in campus which also act for water preservation.

File Description	Document
Link for Additional Information	View Document

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

This college values green environment to the utmost degree and makes constantly all the efforts to keep the campus perennially green. We have a green garden planted with various health-enhancing plants and trees. This garden is regularly watered and tended.

Besides the garden as a 'landmark' green presence in our campus, the college takes regular steps to plant trees at different places of the college premises, and this makes and keeps the college area green and healthful.

Greenery of the campus is one of our chief concerns as an institution. By way of taking this concern seriously, our principal has constituted a committee specifically devoted to the task of keeping the green environment of the campus always green.

Cleanliness and greenery being integrally related, this college makes constant efforts to keep the premises clean. At regular intervals, Swachhata drives are undertaken by the teachers and non-teaching staff of the college. We make every effort to dispose off the garbage in a scientific manner as the local municipality assists and co-operates us in this regard in an appreciable manner. The college conducts greenery and cleanliness awareness programmes for the students telling them that littering of used material is harmful to the greenery of the environment.

These efforts and steps have resulted into a satisfactorily green and healthful environment in our college campus.

File Description	Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.5

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.50	0.40	0.20	0.50	0.30

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 5

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
Report of the event	[View Document](#)
Any additional information	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	
Provide link to Courses on Human Values and professional ethics on Institutional website	

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	
Provide URL of supporting documents to prove institution functions as per professional code	

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 5

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
List of activities conducted for promotion of universal values	
Any additional information	

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Institution organizes national festival and birth/death anniversary of the great Indian personalities

Response – The staff and students of the college, enthusiastically participate in celebrating national festivals. These celibrations reflect unity in diversity and enable students to know about the contributions of great personalities towards national interest. The college celebrates Independence Day and Republic Day every year with a sequence of cultural programmes presented by students. The national flag is hosted in college premises followed by parade, patriotic speeches and songs. On 2nd October the birth anniversary of Mahatma Gandhi is celebrate in the college as cleanliness fortnight in which every department is accountable to look after the cleanliness of premises and surrounding.

The celebration of birth and death anniversaries of great Indian personalities, enable staff and students to know about the teachings and personalities of these great people. The birth anniversary of Sarda Vallabh Bhai Patel is as "Unity Day", in which students form a human chain all organised by the college to propagate the sense of unity through out the city. The birth date of Swami Vivekananda is celebrated as "youth day" on 12th January every year. The nation acknowledges youth of the nation to divert there energy towards growth and prosperity of the country. The wing of NCC undertakes to organise debate, speeches, patriotic songs and various other activities to upgrade the participative skill of students. The birth anniversary of Shri Atal Bihari Vajpayee is celebrated as "Sushashan Diwas", birth day of C.V. Raman is observed as "National Science Day" and birth day of S. Ramanujan is celebrates as National Mathematics Day. Different seminars and workshops are organised for staff and students to get interaction on the subject.

Besides the aware, college also organises various cultural activities and youth festivals for the co-cummicular growth of students.

The birth day of Dr. Sarvapalli Radhakrishnan is celebrated as "Teachers Day" which enhances a cordial relationship between students and teachers of the college. Different committees are formed in the college to look after organising women's day, World Aids day, Yoga day, Human Rights day, Earth day and Hindi diwas.

          The coordinators and members of NCC, NSS, and Red cross society actively participate to celebrate NCC day on 4th Sunday of November, NSS day on 24 September and Red cross day on 8th May every year. Various groups and individual activities are organised for students to motivate them towards social and leadership skill . The programmes of blood donation camp, cleanliness of surroundings, evaluation of physical wellness etc. are being organised for the common folks.

          The celebration of Basant Panchami is organised every year in the college, to play homage to the goddess of knowledge, Maa Saraswati. The staff and students join together to conduct a prayer ceremony for spiritual enhancements and love for knowledge.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, complete transparency is in all matters related to financial, academic, administrative and other activities carried out in the college. The admission process at graduate and post graduate level is online and purely transparent, rules and regulations are followed according to directives of UGC/state Govt. and universities. In case of financial matters, all the financial documents are audited by state government auditors of Higher education department of C.G. and approved chartered accountant. In college there is a grievance committee and their helpline number is given for any problem of student. In academic matters, academic committee has Academic council, Board of studies formed for upliftment of syllabus. As regards internal marks of test of P.G., students are asked to sign in the internal assessment list once they are satisfied with marks. In administrative matters, antiragging committee, discipline committee,work in the college to avid any difficulties from student's side. In case of R.T.I. all matters are solved by PIO on the behalf of the principal.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice-I

The two best practices adopted by the institution are green, clean energy and polythene free campus respectively. The green, clean energy has been necessitated on account of consumption level of energy on the one hand and on the other the hazards which has been created became of fossil energy. This is to be kindly put on record that the institution has been consuming fossil energy of so many thousand units per month, which has not only been costly for institution but also has adverse impact on the health of environment of the surrounding as well. The management of the institution together with initiatives of its public participation committee has submitted proposal to the state government in this regard, intimating about the financial stringency and environmental hazards. The higher education department of the institution has given the sanction with required financial assistance.

Objectives: - The objective of green energy- clean energy has become the demand of the time in such a way that all our attention should be focused upon with great social and human responsibility in such a way as we could leave as better living condition and environment to coming generations. Ours as a developing nation has so many constraints on the path of sustainable development on the one hand, and on the other, the healthy environmental atmosphere and climate for forthcoming generations. Hence the institution non-adopted a way of energy that both sustainable growth and healthy atmosphere could be ensured with responsibility and dedication.

Context: - In the light of global environmental problem it has become necessary that all the countries of the world should voluntarily work to minimize the injurious impact of fossil energy on the one hand, and on the other, hectic nuclear and atomic explosion on the other, causing the inquri and disastrous impact on human health and environment. several countries have become conscious of measures regarding

environment and sustainable energy.

Practice: - After making a well thought out calculation of the cost per year and the further cost to environment, it has been decided to move towards innovative approaches being adopted in the field of power generation and consumption. The recurrence of expense of power consumption was startling. Green energy, clean energy cane ensure lessaning of cost of what is being paid for one year on one and on the other keeping in view the deteriorating environmental conditions of our towns we finally decided to cope with the available option in firm of solar energy which would not only take care of our energy needs but also ensure the better environmental condition in surrounding areas.

It is a matter of great satisfaction that we are covered by Green energy, clean energy power system via solar energy installing its required machinery to take care of our overall needs. Now we are in a position to cover all our daily needs in this mode in a competent and successful manner, though we are still retaining our old practices at minimal level. Though our state is a zero power cut, yet it on account of social and human responsibility we have adopted available viable option so as to fulfill our valuable work in ensuring healthy and better living conditions to our future generation.

Problem: -

Ours is a large campus with 100 seater boys hostel and 50 seaters girl's hostel, professor colony, gymnasium and Taiquando court as well but available facility is confined only to our academic and administrative building only We are looking forward to cover our entire campus with green energy, clean energy but financial constraints are there, which could be redressed with assistance from the UGC and state government authorities. After being assisted with funds the sources mentioned we would look towards extending its potential up to 20 kilo watts against existing 10 kilo watts.

Note: - Green energy, clean energy is appreciable option available and we all should look towards this option. We usually feel hesitant on account of our larger areas and budget. It can be done in installment in accordance with availability of our budget. and once it is 100 talled and stals looking, it fintions with zero maintaince charges for almost ten years, hance it is projected as energy and well as movirinemtn friendly which is in utmost demand.

Best Practics-II

Title of the practice- Plastic free green campus.

2- Objectives of the practice – The college conducts a large number of practices in its campus on the vision, mission and objective of the college. The college also understands its responsibilities towards regional state, national and ultimately global challenges regarding global warming, plastic hazards and preservation of bio- diversity. The College strives at the promotion of green practices and therefore, plants hundreds of plants in the campus and outside the locality through its NSS, NCC, YRC, students and faculty members.

The Context: - The practice is designed and implemented to meet the challenging issue related to environmental pollution and global warming reading to the most dangerous points and therefore it has been very burning issue for the world and our earth the green planet. The global meeting has been conducted in Brazil in 2015 to limit the release of the gases creating green house effect. So to control release of gases creating green house effect and in promises of our prime-minister, the college does not only hold plantation programmes in campus but also strives at their protecation. The students and faculty also underlake the programme making the campus plastic free, weekly on every Saturday under Swachhata Abhiyan. The faculty members along with the students collect all plastic hazards and deposit them at one place and send them to the saste management centre of the local municipal corporation.

The Practice:- Making the campus green and plastic-free is very unique practice in the context of higher education in India. The College has a large spacious campus of 42.99 acres. The College in centrally and density planted trees and safeguarded on plantation area alongwith the outskirt of its ground. The college has also developed a Golden jubilee garden with plots of green grasses, beautiful show plants, flowers and hedges in the garden. Besides, the college has a separate Botanical Garden, where students of Botany plant and develop the greenery necessary for their practical point of view. The students of Botany also cultivate medicinal plants from dense forest of locality and learn their medicinal properties and are motivated to cultivate them for business purposes to cultivate medicinal plant for their use and earning. The plastic hazards are also very dangerous for the environment and for human existence. The college constantly motivates the students and staff to work toward ridding their surroundings of the hazards of plastic.

Evidence of success: - The success of the practice is clearly seen in the campus of the college. There are about 2000 trees/plants growing in the College campus and therefore sufficient greenery is available here Besides the centralized plantation area, jubilee garden, and Botanical garden, the college has a walking track surrounded by green plants, which are pleasant to the people of the local community coming for morning and evening walks. The front of the college is well decorated and maintained by the local municipal corporation. The college is having such a large public ground in the district that many public programmes and events are organized here, still the campus is free from plastic hazards and garbage. IT is the evidence of the success of the practice. Problem encountered and resources required. The college encountered the problem of resources for plantation and tree guards and maintaining the campus. The public programmes, public assembly when organized fill the campus with plastic hazards and garbage. These plastic hazards and garbage are removed by periodical clean activities and swachha Bharat Abhiyan, but it is not the sufficient effort and needs more man power and resources. The college maintains the

campus through charity and resources generated by local MPs and M.L.As.

Notes: - The practice of plastic free and green campus is the best one considered by the college and may be a model for adopting and implementing in other higher education institutions which want to resolve the environmental problems of the city. Sensitivity towards greenery among the students and faculty as well, help the country's promise towards its global responsibility to address the global challenges and service to the humanity.

File Description	Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

One of our priority areas as an institution of higher education is the skill and employment part of our student's career. We as an institution take it very seriously as we believe that education must result into gainful employment for the students. This college has a well-manned Career Guidance and Counseling Cell as well as a Placement Cell. These two cells which work under senior and experienced faculty members, are devoted to the task of organizing various activites related with skilling, training and counseling the students with regard to employment and training of various kinds and levels.

This college has regular periodic interactious with a sizeable number of institutes and agencies which provide training and employment related services to our students. These services are provided to ourt students on a regular basis.

Notable institutions which organize training/placement activities on our campus are as follows:-

(a) Chhattisgarh Institute of Science and Technology, Raipur

It organized a month long training programme for entrepreneurship and a three-day certificate course for entrepreneurship for the students.

(b) District Employment Office, ambikapur organizes job-related programmes for our students.

(c) BALCO, Vedanta company organizes job- related activities for the students of this college.

(d) Reliance Jio infocomm Ltd. has contacted this college for organizing recruitment and training programmes for our students.

(e) NIBF (National Industrial and Banking Finance), Raipur has organized placement and training programmes for our students. Besides the above, some local institutes like Mahindra Education Pvt. Ltd, Ambikapur, Time-out Multiplex, Ambikapur, Disha Management Institute of Management, Bhilai have organized training programmes here.

This college is committed to provideng all possible skilling opportunity and employment training fot the students who study here.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Rajeev Gandhi Government P.G. College, Ambikapur is the oldest and largest college of the Surguja division among five districts, having law faculty imparting legal education to the students of this locality.The college enjoys the status of Lead college of the district and the Principal of this college has been honoured to have the ex- officio post of Regional Upper Director of Higher Education in the division. He has been delegated many powers from the State Government i.e inspection of various colleges in the division, sanction leave to the Principals of those colleges, sanction application of the teaching and non- teaching staff.He is also empowered to distribute organisationshi of sector level games to the colleges and also assists colleges by sharing informations regarding NAAC accrediation.

Concluding Remarks :

The College intends with broader perspective towards "Grooming the Youth for All Round Development" which clearly represents the three objectives viz. Academic excellence, Personality development and social orientation .The curriculum of the parent University and that of the College under autonomous scheme have similar objective . The scope of the course contents of each programme has assurance of students' academic excellence in their respective disciplines. Whereas seminars and project works develop their understanding and extend their outlook and each programme provides students opportunity of interaction with the society, industry and institutions through field works.

An effective communication channel is formed in the Institution with the stakeholders to obtain the feedback of different academic programmes and later on different faculty members who are also chairmen and members of the Board of Studies and Academic Council of the University, peruse at the time of framing and revision of the university curriculum that the feed back obtained could effectively be ensured time to time.

The College invites feedback on curriculum from students and stakeholders. The students' response to the curriculum through questionnaire provided by NAAC, rexcords their opinion on curriculum. Oral opinions are also considered from Alumni, Parents, Members in Academic council and Governing Body of the College also give suggestions on curriculum which are also considered and procreated in the meetings of the Board of Studies in the University as well as in the College for evaluating and revising the curriculum, patterns of questions and assessment.

The institution with its existing infrastructure, faculty and envisaged curriculam will ensure all the academic as well as social excellences among its stake holders with utmost sincerity and dedication.The institution also looks towards rearing up its students in such a way that they should not only be successful in their vocation but also be sensitive towards their social responsiblity and nationl issue with devotion.